



CITY OF CORONADO

CITY OF CORONADO, CALIFORNIA APPLICATION FOR COMMISSION, COMMITTEE, OR BOARD

The purpose of this application is to provide the Mayor and members of the City Council with background information on persons who wish to serve on a board, commission or committee of the City. Persons appointed must be citizens of the United States; an elector of the City; and must reside in the City of Coronado throughout their tenure of office.

01/20/2022

(Date of application)

Dawn Richards

(Full Name)

██████████ Coronado, CA 92118

(Home Address)

SAME AS HOME ADDRESS

(Mailing Address)

██████████

(Home Phone\Business Phone)

████████████████████

(Email Address)

Retired Adjunct Professor and DOL Facilitator; former
Archaeologist

(Indicate business, profession or occupation)

MA and BA - Anthropology/Archaeology

(Educational qualifications)

See Resume (Attached)

(Professional experience)

(Resume attached if included)

Cultural Arts Commission

(Indicate choice of board, commission or committee)

Dawn Richards

(Full Name)

[Agreed] If appointed, I will agree to attend the meetings as called for this commission.

[Agreed] I will comply with the ethics and disclosure laws required by the City of Coronado and State law.

NOTE #1: Applicants must be United States citizens, registered to vote in the City of Coronado, and must have a residency fixed within the boundaries of the City of Coronado. All appointees must successfully pass a state mandated ethics training course biennially.

NOTE #2: This application will remain on file for one year from the date of submission.

DAWN RICHARDS

Coronado, CA

www.linkedin.com/in/DawnARichards

STATEMENT OF INTEREST

From the earliest petroglyphs of the Lower Paleolithic, art has been a part of, and defined, human culture. With my background as an archaeologist, anthropologist, and world traveler, I have witnessed the sociocultural impact of painting, sculpture, dance, drama, music, and literature on communities. Cultural arts bring together a shared experience in a community, help develop a cohesion and identity, and foster civic engagement.

We're doubly fortunate to have the inspiration of nature in our beautiful landscape, and also to have enough affluence to devote to cultural arts, but we could do more! Studies developed by cultural tourism boards show that cultural arts tourists stay a little longer and spend a bit more than beachgoers, changing the tenor and type of tourists. That, in turn, provides more opportunities for local artists, coming full circle to improving the quality of life for local residents.

Now that Coronado has become my (and my husband's) place of retirement, I have a vested interest in helping our community meet the potential of the best environment and quality of life that it can be.

RESUME

Highly skilled and energetic adjunct professor and professional facilitator with 20 years' combined experience in adult education, facilitation, mentoring, and university level teaching. Experienced Master Trainer with an eye to developing each facilitator's strengths and confidence. Talent for delivering comprehensive workshops geared to the unique demographics of each class. Known for dynamic and engaging training style. Comments from DOLEW participants include:

- A consummate professional with a wealth of knowledge

- The material and your presentation was so interesting that I looked forward to coming to your class each day
- I've taken both the Ruehlin seminar and the TAP class before, and I learned far more from you

ACCOMPLISHMENTS

- One of 3 facilitators for the state of CA chosen to facilitate ETAP
- Recipient of college-wide Excellence in Teaching award
- Master Trainer
- 1 of 300 selected for special Pilot Project for transitioning service members
- Special recognition for Quality Matters Master Reviewer role
- Hand selected to facilitate Executive TAP for senior officers
- Consistently garner a score of Excellent on college course evaluations

SUMMARY OF QUALIFICATIONS

- Experience delivering job search workshops for both DOL and FFSC
- Superior verbal and written communication skills with extensive experience working in a multicultural environment
 - Thorough knowledge of the military and its clients, including active duty, retirees, and spouses
- DOLEW training in Higher Education optional track for TGPS
- Possess Secret Clearance and Military ID
- Comprehensive understanding of the US labor market and public and private sector employment practices; sound knowledge of DOL curriculum
 - Flexibility to travel to any military base at a moment's notice and deliver workshops and facilitator training, including overseas
- Interactive, dynamic and energetic training style; recipient of Excellence in Teaching Award
- Professionally trained in facilitating and public speaking
- Proficient in all areas of Microsoft Office Suite and Mac IOS

EDUCATION/TRAINING

MA, University of Hawai'i, Anthropology (Educational/Medical/Archaeology)

BA, University of Hawai'i, Anthropology (Cultural/Educational)

Accessing Higher Education: DOD TGPS - March 2013 through Infinity Technologies

Quality Matters Program in Higher Education: certification in developing and evaluating curricula for adult learners

Public Speaking training with Pam Chambers Consulting, Honolulu, HI

PROFESSIONAL EXPERIENCE

MASTER TRAINER AND FACILITATOR THE AFX GROUP AND GBX CONSULTANTS, INC.

MASTER TRAINER

- Train and recruit Facilitators in the delivery of the DOL's 3-day Transition Assistance Program Employment Workshops for transitioning military service members, traveling to military bases to ensure adherence to DOL curriculum and providing Service Members with up-to-date and accurate information.
- Continually communicate with those trained to answer any questions or offer advice, ensuring they adhere to DOL curriculum and target information to best meet the needs of participants.

FACILITATOR

- Over one year period, facilitated 34 3-day Transition Assistance workshops for over 1200 transitioning service members and their spouses, including retirees and separatees, for all branches of the military.
- Travel where needed to ensure workshops are covered and participants receive the most updated information for a successful transition to the civilian world. Liaise with career staff of host military installations, resulting in consistency and the best possible learning experience for participants.

TRAINER and CAREER COACH

- 1 of 300 selected as part of SPAWAR TASER pilot project for transitioning service members: Facilitator, Employment Coach, and Mentor.
- Facilitated 5-day workshop and Mentored service members monthly, assisting in a successful military to civilian transition in the employment market.

TEACHING, TRAINING, AND CURRICULUM DEVELOPMENT COLLEGE OF SOUTHERN MARYLAND, NATO (ITALY), GREENWELL THERAPEUTIC RIDING PROGRAM

- Taught college students in multiple areas of the US and Italy. Class format included seated, web-hybrid, web, and independent study. As a direct result of teaching practices, was awarded Excellence in Teaching Award for College of Southern Maryland
- Developed curricula for all college classes taught over a 20-year period, leading to becoming sole adjunct faculty on Diversity in Education Committee
- Designed and implemented curriculum for volunteers working with disabled clients in Therapeutic Riding Program, including veterans, leading to program's largest growth
- Recruited and trained 50 volunteers per session for therapeutic riding program; held regularly occurring training for smaller groups; wrote training manual for staff
- As part of faculty training in curriculum development, attended conferences and workshops utilizing latest research in adult learning model; as a result, was awarded highest level of Adjunct Faculty Certification, plus 10% pay increase
- Certified in Quality Matters Program in Higher Education in developing and reviewing web-based curricula, culminating in becoming a Master Reviewer

FACILITATION AND FOCUS GROUPS

- Received facilitator training through Infinity Technology's TGPS Higher Education Track
- Facilitated panel discussions for college faculty during pre-semester workshops
- Focus group facilitator for Hawai'i State Department of Health, Maternal/Child Branch

ARCHAEOLOGIST, Bernice Pauahi Bishop Museum, Honolulu, HI